

**Meeting Minutes**  
**APWA ND Chapter Executive Committee Meeting**  
**January 28, 2019**

Conference Call

Call to Order: Erik called the meeting to order

Approve Agenda:

Motion: Barry

Second: Lance

Minutes: October meeting

Motion:Barry

Second:Lance

Treasurer's Report:

1. See attached account balances as of 12/31/2019.

Motion:barry

Second:lance

Jasper discussed the current financials. Jasper asked the group if someone should meet with a financial advisor to see if funds should be transferred. Jasper will meet with the investment rep.

Jasper will talk to nationals about investment options.

Delegate Report:

Lance will be going to Kansas City on January 30th. Lance requested any input from the group to share at the meetings in Kansas City. Lance is involved in K-12 outreach committee. Also requested if anyone is in being involved in committees.

PWx in Seattle this year.

Committee Reports:

Student Chapter Membership

1. Barry – No update

Bylaws Committee (Erik/Jasper)

1. Consider attached changes to the bylaws

#### Website Committee (Jennifer/Gabe)

1. Jennifer updated the group on website updates

#### Winter Maintenance Supervisors Program

1. Officially create committee
2. Update from December Meeting
  - a. Erik, Barry, Rick and Dennis updated the group
  - b. Ben \_\_\_\_\_ from the City of Fargo wants to do a winter maintenance supervisors training.
  - c. APWA has to sponsor the event.
  - d. Tentative date – October 2019
  - e. Possible sponsor - Swanston Equipment for Demo
  - f. Partner with the City of Fargo
  - g. \$2000 for NDAPWA

Motion to move forward to partner with City of Fargo up to \$3000.

Motion: Barry

Second: Lance

3. Update from Iowa Meeting
4. Sioux City maintenance supervisors.

#### Old Business:

##### Strategic Planning Topics

1. Increasing Membership -
2. Partnering with LTAP – Discussion with Dale
3. Winter Maintenance Supervisors Program
4. LOC Booth – Erik and Barry
5. National Certifications

#### New Business:

- 2019 Project of the Year: Presentations, other discussion.
  - Committee – Rick, Lance, Dennis
  - Due Date -

Due date is usually in May before the May meeting.

Require to submit to Nationals

- National Project of the Year Submittal

Barry discussed requirements to for submitting to Nationals. Barry gave recommendations on which category to submit. Due March 4<sup>th</sup>, 2019.

A motion to submit nominations for NDSCS and City of Minot

Motion: Dennis

Second:Gabe

Other Business:

Gabe informed the group of the main topics discussed at the joint board meeting.

- Eventbrite will be used again, lost some money due to the fees
- Call for Presentations for Spring training
- Discussion on the Tuesday night event.

Adjourn:

Motion/Second: Barry and Lance

Upcoming Events

NDPWPP Conference 8<sup>th</sup>-10<sup>th</sup> in Bismarck